

# **Practical Acting Courses - Terms Of Business**

#### **Booking Your Course**

Practical Acting courses can be booked through the website, <a href="www.actingcoaching.co.uk">www.actingcoaching.co.uk</a> via Stripe. They can also be booked directly using the bank details below.

#### Course Details

The course comprises of a one off 7 hour session and runs from 10:00-17:00 on a Saturday or Sunday. The term Practical Acting - Performance is on Sunday 7th May 2023. Practical Acting Pro is on Saturday 3rd June 2023.

### Course Location

The course will be held at **Arts Educational School in Chiswick**. The full address is: ArtsEd, Cone Ripman House, 14 Bath Rd, London W4 1LY. We will be using Room 224 at the school..

#### **Punctuality**

Punctuality is an integral part of the acting industry and therefore we are strict with time keeping. The sessions start at **10:00 sharp** and we would hope you would arrive at 09:55 so that we can start promptly. If you are going to be late for whatever reason, please email <a href="mailto:dan@actingcoaching.co.uk">dan@actingcoaching.co.uk</a> as soon as possible to let us know.

# Missed Sessions

If you can no longer make your booked course, for whatever reason, please do let us know as soon as possible so that we can plan around your absence.

# **Refunds**

Course fees are non-refundable. This is to help us plan and get the most out of the session. However, should you let us know a week before that you can no longer make it, we can transfer your course fee to the next available course.

# **Safety**

Safety is of the utmost importance to us. **Always let someone know where you are going**. Our teachers work with children and young people every week and have Enhanced Certificates from the Disclosure and Barring Service. **Dan Caren's Enhanced DBS certificate number is: 001681847320**.

# Starter Form

Please complete the starter form linked <u>here</u>. This is to make sure we understand you as best as possible and to have someone to contact in the event of an emergency.

## **Pavments**

Payments are to be made in full to secure your place. The course is £149 for the session, which lasts 7 hours. Payments can be made on Stripe via the website or to be made in GBP to:

## **UK Payment Details**

Name: Daniel Caren Bank: Monzo Bank Sort Code: 04-00-04 Account Number: 58199610 **International Payment Details** 

Name: Mr D V Caren Bank: Santander

BIC or SWIFT code: ABBYGB2LXXX IBAN: GB08ABBY09012684043688